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REQUEST FOR PROPOSAL (RFP) NO.: RFP/DPR-15-002
(Design-Build Services for the Department of Recreation Paseo Recreation Center in Hagatna)

AMENDMENT NO.: 4

July 29, 2015

1. This amendment is issued to change throughout the request for proposal package on all pages the word "**construction**" to now read "**renovation**".
2. Replace pages 15 & 16 to Revised Pages 15 & 16 dated June 29, 2015.
3. Delete Page 80 in its entirety. Award will be made via a Purchase Order and will incorporate the solicitation requirements.
4. Include on page 78 B.10 "Mandatory Disputes Clause (2 GAR Div. 4 §9103 (g))":

MANDATORY DISPUTES CLAUSE (2 GAR Div. 4 §9103(g))

Pursuant to the Guam Administrative Rules and Regulations, the following provisions shall govern controversies or disputes between Department and Bidder:

The Parties agree to attempt resolution of all controversies which arise under, or are by virtue of, this Agreement through mutual agreement. If the controversy is not resolved by mutual agreement, then Bidder shall request Department in writing to issue a final decision within sixty (60) days after receipt of the written request. If Department does not issue a written decision within sixty (60) days after written request for a final decision, or within such longer period as may be agreed upon by the parties, then Bidder may proceed as though Department had issued a decision adverse to Bidder.

Department shall immediately furnish a copy of the decision to Bidder, by certified mail with a return receipt requested, or by any other method that provides evidence of receipt. DPR's decision shall be final and conclusive, unless fraudulent or unless Bidder appeals the decision to the Office of Public Accountability.

Bidder shall exhaust all administrative remedies before filing an action in the Superior Court of Guam in accordance with applicable laws.

Bidder shall comply with Department's decision and proceed diligently with performance of this Agreement pending final resolution by the Office of Public Accountability of any controversy arising under, or by virtue of, this Agreement, except where Bidder claims a material breach of this Agreement by Department. However, only where Department makes a written determination that continuation of work under the contract is essential to the public health and safety, and such determination is supported by substantial facts, then Bidder shall proceed diligently with performance of the Agreement.

5. Change completion time to now read one hundred twenty (120) calendar days from the acknowledgment date of Notice to Proceed (NTP).
6. Change RFP Submission Time and Date to now read July 10, 2015 5:00 p.m.


CLAUDIA S. ACFALLE
Chief Procurement Officer

RFP NO.: RFP/DPR-15-002

ATTACHMENT E PROPOSAL REQUIREMENTS

PART I GENERAL REQUIREMENTS

Scope of Contract

The Department of Parks and Recreation (DPR) is requesting proposals from qualified individuals or firms for design and renovation services for the new Department of Parks and Recreation's, Paseo Recreation Center in Hagatna.

I. Goals/Objectives

The Offeror is responsible to renovate and remove the existing dilapidated steel and concrete DPR Recreation Center which is currently unoccupied and poses a safety hazard for patrons and visitors of the Paseo De Susana Park; to provide a renovated recreational venue for our island residents and visitors, to augment and support the existing recreational resources available at the site; and to promote health and wellness through community recreational programs and activities.

II. Project Description

Design of a renovated recreation center within existing footprint of existing center to accommodate multipurpose training/instructional rooms, locker & restrooms and office space. Renovated design must meet ADA requirements as well as remain relatively consistent with the current design features of Paseo Baseball Stadium facility and surround land uses where possible.

The scope of work for this project involves design and renovation services for the renovated Department of Parks and Recreation's Paseo Recreation Center in Hagatna. It also include but not limited to: design and renovation plus all other necessary and incidental works to complete the renovation and ready for use. The design and renovation must comply in accordance to all approving agency having jurisdiction and building code compliance.

III. SCOPE OF WORK

Design Documents; Plans, Specifications & Estimate-(PS&E)

Design documents at this stage will consist of preliminary plans, specifications, engineering cost estimates, supporting documents, reports, surveys and investigations and other documents required. All drawings, plans and maps will be to proper scale.

The Consultant will prepare design of the building which shall be developed with respect to the following issues:

1. Development of a layout plan of facility. Conceptual rendering should convey architectural-motif appropriate to the proposed uses. Structures shall have a compatible architectural design appearance, scale and vernacular as the existing, unless otherwise prohibitive by cost or approved by DPR.

a. Plans

1. Draft Title Sheet – Project Title, Vicinity map and listing of anticipated sheets.
2. Site Plan – Shows 3existing and planned property lines for the existing proposed structures and facilities and other features required for the complete illustration of the development.
3. Architectural Plans – Shows architectural design or conceptual rendering. Architectural concept shall match existing architectural concept unless otherwise prohibitive by cost or approved by DPR.
4. Indicate the proposed materials and finishes for the design.
5. Engineering Cost Estimate – The Consultant shall provide projected cost estimate applicable to all elements of the project.

b. Contract Documents. Contract to be issued via Purchase Order.

A. Final Submittal PS&E – to be submitted after review and approval.

After review and approval of the pre-final PS& E, the Consultant shall make the necessary corrections and submit PS&E electronic CADD file, the original drawings in mylar sheets and PDF Files copies of all other documents.

IV. PROPOSED PLAN MUST BE IN ACCORDANCE WITH:

- a. Guam Building Law, Title XXXII, Government Code of Guam.
- b. Guam Environmental Protection Agency (GEPA)
- c. Department of Parks and Recreation Guidelines
- d. Flood Plain Management Ordinance
- e. Other applicable Guam Laws, Regulations and Guidelines

V. Completion Timeline:

The consultant will complete the project within the required contract time of completion **of one hundred twenty (120) calendar days** from the date of acknowledgment of the Notice to Proceed (NTP).